

Schedule 12

Part A

Premises Licence



Premises Licence Number

HDC/PRE00587

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

**Spaldwick Service Station
High Street
Spaldwick
Huntingdon
PE28 0TD**

Telephone number **01480 896788**

Where the licence is time limited the dates: **Not Applicable**

This licence comes into effect on: **16.03.2015**

The annual fee is due with effect from: **30.12.2015** and each year thereafter.

Licensable activities authorised by the licence

**Late Night Refreshment - Indoors
Supply of Alcohol**

Times the licence authorises the carrying out of licensable activities

Late Night Refreshment Monday to Sunday 23:00 - 05:00

Supply of Alcohol Monday to Sunday 00:01 - 00:00

The opening hours of the premises

Monday to Sunday 00:01 - 00:00

Note: For seasonal variations or non-standard timings in the opening hours refer to Annex 4

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is supplied for consumption OFF the Premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**Petrogas Group UK Ltd
Office 3 The Limes
Dunstable Street
Amphill
MK45 2GJ**

Schedule 12

Part A

Premises Licence



Premises Licence Number

HDC/PRE00587

Registered number of holder, for example company number, charity number (where applicable)
Registered Number 05952225

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Ms Natasha Jackson
44 Huntingdon Road
Chatteris
PE16 6ED

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Reference Number: PERS0794 Licensing Authority: Fenland District Council

ANNEX 1 – MANDATORY CONDITIONS

1. No supply of alcohol may be made at a time when
 - a. there is no designated premises supervisor in respect of the premises licence, or
 - b. the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
3. The premises licence holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
4. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
5. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either —
 - a. a holographic mark, or
 - b. an ultraviolet feature.
6. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
7. For the purposes of the condition set out in paragraph 6 -
 - a. "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - b. "permitted price" is the price found by applying the formula - $P = D + (D \times V)$ where -

Schedule 12

Part A

Premises Licence

Premises Licence Number

HDC/PRE00587

- i. P is the permitted price,
 - ii. D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - iii. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - c. "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
 - i. the holder of the premises licence,
 - ii. the designated premises supervisor (if any) in respect of such a licence, or
 - iii. the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - d. "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - e. "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
8. Where the permitted price given by paragraph b. of paragraph 6 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
 9. Paragraph 2 applies where the permitted price given by paragraph b. of paragraph 6 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
 10. The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

ANNEX 2 – CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

1. Closed circuit television to be maintained at locations and to a standard approved by the Head of Legal and Democratic Services; the CCTV to be monitored continuously whilst the premises are open; the CCTV recordings to be retained by the licensee for a period of 31 days and the licensee to make the recordings available to authorised officers of the Council, the Police and the Fire Service on request.
2. Proof of age scheme to be in operation by way of photographic identification and challenge 25.
3. All staff to be fully trained in their responsibilities with regard to the sale of alcohol, and retraining every 6 months with recorded training records kept for inspection.
4. All refused sales will be recorded in a refusals book, which will be made available for inspection by authorised Officers of the Council or the Police on request.

**Schedule 12
Part A**



Premises Licence

Premises Licence Number

HDC/PRE00587

ANNEX 3 – CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY

N/A

ANNEX 4 – SEASONAL VARIATIONS & NON-STANDARD TIMINGS – For the licensable activities authorised by this licence:

N/A

ANNEX 5 – PLANS

For plan see attached

Licence valid from: 16.03.2015

Date of Issue: 23.03.2015

Signed: Head of Community

Schedule 12

Part A

Premises Licence



Premises Licence Number

HDC/PRE00682

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

**Spaldwick Service Area
High Street
Spaldwick
Huntingdon
PE28 0TD**

Telephone number

Where the licence is time limited the dates: **Not Applicable**

This licence comes into effect on: **10.09.2015**
The annual fee is due with effect from: **09.09.2016** and each year thereafter.

Licensable activities authorised by the licence

**Late Night Refreshment (Indoors)
Sale by Retail of Alcohol**

Times the licence authorises the carrying out of licensable activities

**Late Night Refreshment – Monday to Sunday 23:00 - 05:00
Sale by Retail of Alcohol – Monday to Sunday 00:00 - 00:00**

The opening hours of the premises

Monday to Sunday 00:00 - 00:00

Note: For seasonal variations or nonstandard timings in the opening hours refer to Annex 4

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is Supplied for consumption OFF the premises

Schedule 12

Part A



Premises Licence

Premises Licence Number

HDC/PRE00682

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Petrogas Group UK Ltd
200 The Strand
London
WC2R 1DJ

Registered number of holder, for example company number, charity number (where applicable)
05952225

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Natasha Jackson
44 Huntingdon Road
Chatteris
PE16 6ED

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Licence Number: PERS0794 Issuing Authority: Fenland District Council

ANNEX 1 – MANDATORY CONDITIONS

1. No supply of alcohol may be made at a time when
 - a. there is no designated premises supervisor in respect of the premises licence, or
 - b. the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
3. The premises licence holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
4. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
5. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either —
 - a. a holographic mark, or
 - b. an ultraviolet feature.

Schedule 12

Part A

Premises Licence

Premises Licence Number

HDC/PRE00682

6. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
7. For the purposes of the condition set out in paragraph 6 -
 - a. "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - b. "permitted price" is the price found by applying the formula - $P = D + (D \times V)$ where -
 - i. P is the permitted price,
 - ii. D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - iii. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - c. "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
 - i. the holder of the premises licence,
 - ii. the designated premises supervisor (if any) in respect of such a licence, or
 - iii. the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - d. "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - e. "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
8. Where the permitted price given by paragraph b. of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
9. Paragraph 10 applies where the permitted price given by paragraph b. of paragraph 7 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
10. The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

ANNEX 2 – CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

1. CCTV will be in operation from the existing cameras on the forecourt. The cameras will:
 - a. Be capable of visually confirming the nature of the crime committed.
 - b. Provide a linked record of the date, time, and place of any image.
 - c. Provide good quality images.
 - d. Operate under existing light levels within and outside the premises.

Schedule 12

Part A

Premises Licence

Premises Licence Number

HDC/PRE00682

- e. Have the recording device located in a secure area or locked cabinet.
 - f. Have a monitor to review images and recorded picture quality.
 - g. Be regularly maintained to ensure continuous quality of image capture and retention.
 - h. Have signage displayed in the customer area to advise that CCTV is in operation.
 - i. Digital images must be kept for 31 days.
 - j. Police or authorised local authority employees will have access to images at any reasonable time
2. The equipment must have a suitable export method, e.g. CD/DVD writer so that the police can make an evidential copy of the data they require. This data should be in the native file format, to ensure that no image quality is lost when making the copy. If this format is non-standard (i.e. manufacturer proprietary) then the manufacturer should supply the replay software to ensure that the video on the CD can be replayed by the police on a standard computer. Copies must be made available to Police or authorised local authority employees on request.
 3. Staff will be trained to be alert to any potential danger to customers and react accordingly. If they are unable to quickly diffuse the situation without risk to customer or staff, then they are instructed to call the police.
 4. Persons will be encouraged to move from the entrance to the store to prevent the potential of causing nuisance to customers, either in requesting they purchase alcohol on their behalf, or general intimidating behaviour. The entrance to the store must be visible from the till point area, and monitored by the staff
 5. No one will be permitted to loiter around the store.
 6. Prominent, clear and legible notices shall be displayed at all public exits from the premises requesting customers respect the needs of local residents and leave the premises and area quietly. These notices will be positioned at eye level and in a location where those leaving the premises can read them.
 7. Only photographic ID is accepted (passport, driving licence, proof of age card with PASS hologram).
 8. Anyone who appears to be under the age of 25 will be challenged to provide ID. If the customer is unable to provide identification then no sale will be made.
 9. Any staff member who may be under the age of 18 must call a senior staff member to take over the sale and complete the transaction.
 10. A written record of refused sales shall be kept on the premises and completed when necessary. This record shall be made available to Police and/or the Local Authority upon request and shall be kept for at least one year from the date of the last entry.

ANNEX 3 – CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY

N/A

**Schedule 12
Part A**

Premises Licence



Premises Licence Number

HDC/PRE00682

ANNEX 4 – SEASONAL VARIATIONS & NON-STANDARD TIMINGS – For the licensable activities authorised by this licence:

N/A

ANNEX 5 – PLANS

For plan see attached

Licence valid from: 10.09.2015

Date of Issue: 25.09.2015

A handwritten signature in black ink that reads 'C Stopford'.

Signed: Head of Community

